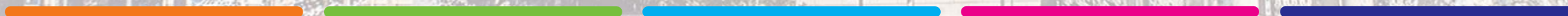




Erasmus Student Network
ASE Foggia

Housing guide

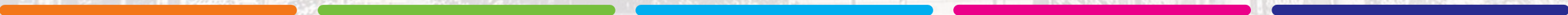
2021/2022 - Fall semester



We **ESN Foggia** help the international students find a room during their mobility in Foggia

- Check our database to see the pics and read the info about the available rooms
- We will contact the landlord and pick you up* at your arrival in Foggia to drive you to your new home and help you with paperwork
- Our Housing service is for **FREE** and will start on **15th June 2021** for the fall semester 2021/2022
- Follow us on the dedicated *Instagram* page [@housing_esnfoggia](https://www.instagram.com/housing_esnfoggia) where we will update from time to time the available rooms

**Subject to availability*



We suggest doing the following procedure from desktop


1. Sign up on our software **Jupiter** at [this link](#): in this way you will be able to access our database of available rooms, and we will collect the personal data for the landlord of the house you will choose.
 - Subscriptions will be approved approximately twice daily (morning and evening)
 - You will receive a temporary password at the e-mail address given and, on first access, you will be asked to change it
 - The phone number has to be entered with the national prefix, without + nor spaces (e.g.: +39 333 111 2222 will be 393331112222)

Besides Housing, throughout the year we will use *Jupiter* also to hand the [ESNcard](#), to collect subscriptions to our activities (like trips) and for the payment of fees.



Jupiter

jupiter.esn.it/#/registration/foggia

 **ESN**
Erasmus Student Network
Italy

Welcome! Fill in the following form in order to join your future ESN Section

ESN ITALY SECTION

ESN ASE Foggia


BIOGRAPHICAL DATA

Name *
Ceppone


Surname *
Pirlone

Gender *
Other

Birthdate *
15 June 1997



jupiter.esn.it/#/registrat

 **ESN**
Erasmus Student Network
Italy

Welcome! Fill in the following form in order to join your future ESN Section

ESN ITALY SECTION


ESN ASE Foggia

BIOGRAPHICAL DATA

Name *
Ceppone

Surname *
Pirlone

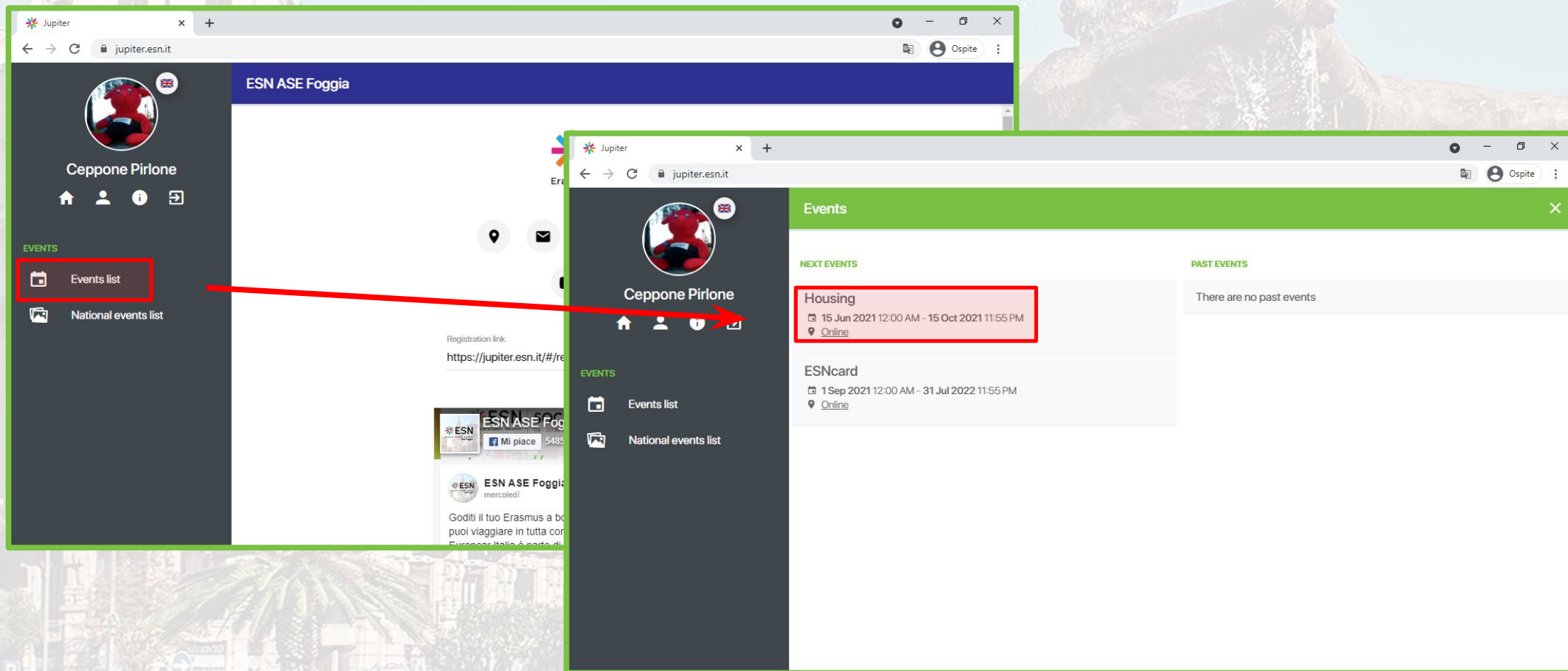
Gender *



Jupiter form for **desktop** and **mobile**

(click on the **flag** in top-right corner to switch to **Italian**, **English** or **Spanish**)

2. Desktop version: once your subscription is approved, click on **Events list** > *Housing 2021/2022 - Fall semester*



The image shows two overlapping browser windows from the Jupiter website (jupiter.esn.it). The top window displays the user profile for 'Ceppone Pirlone' with a sidebar menu. The 'Events list' option is highlighted with a red box. The bottom window shows the 'Events' page, where the 'Housing' event is highlighted with a red box. A red arrow points from the 'Events list' in the top window to the 'Housing' event in the bottom window.

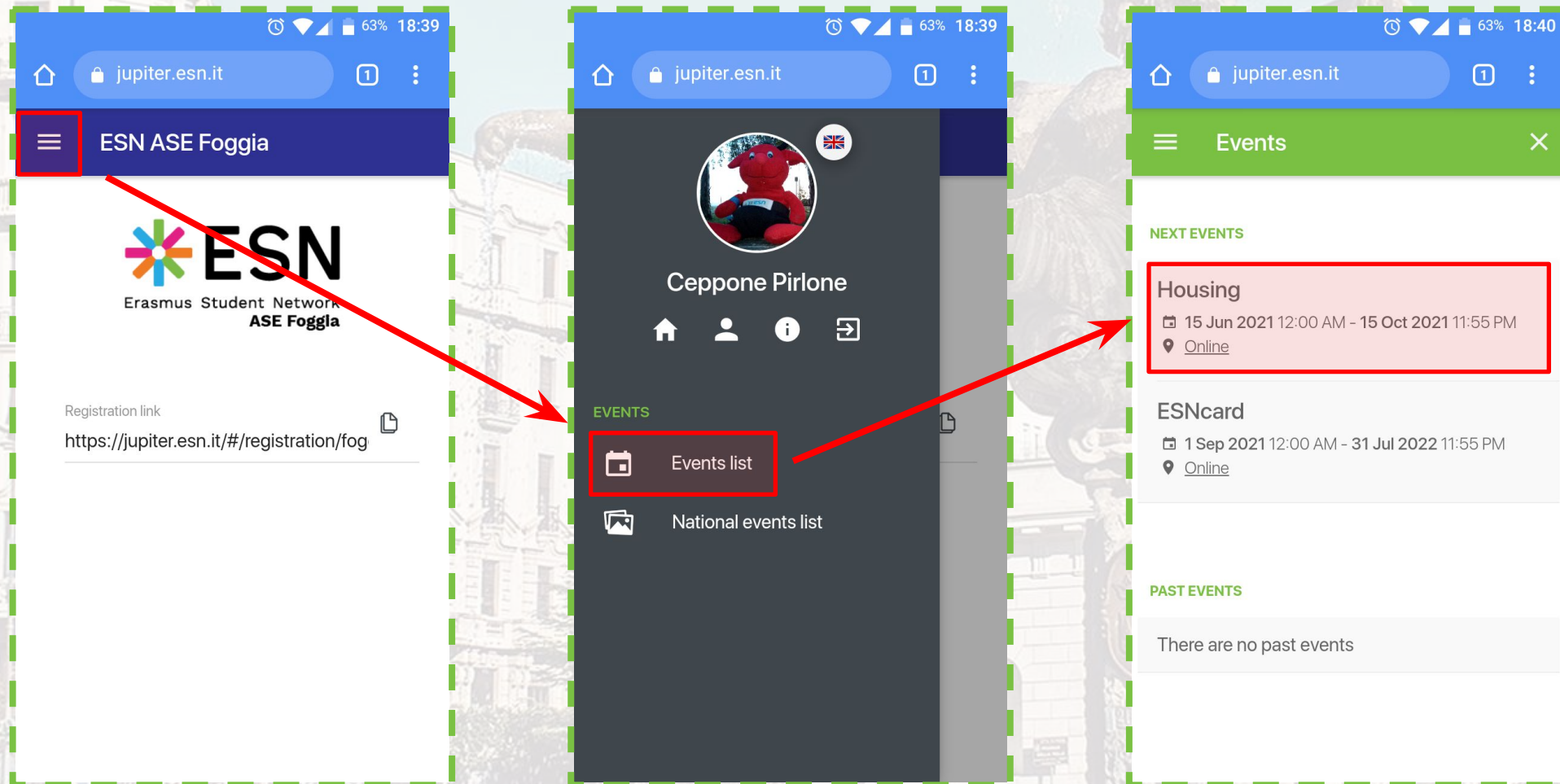
Top Window (jupiter.esn.it):

- Header: ESN ASE Foggia
- User: Ceppone Pirlone
- Menu: Home, Profile, Info, Settings
- EVENTS
 - Events list** (highlighted)
 - National events list

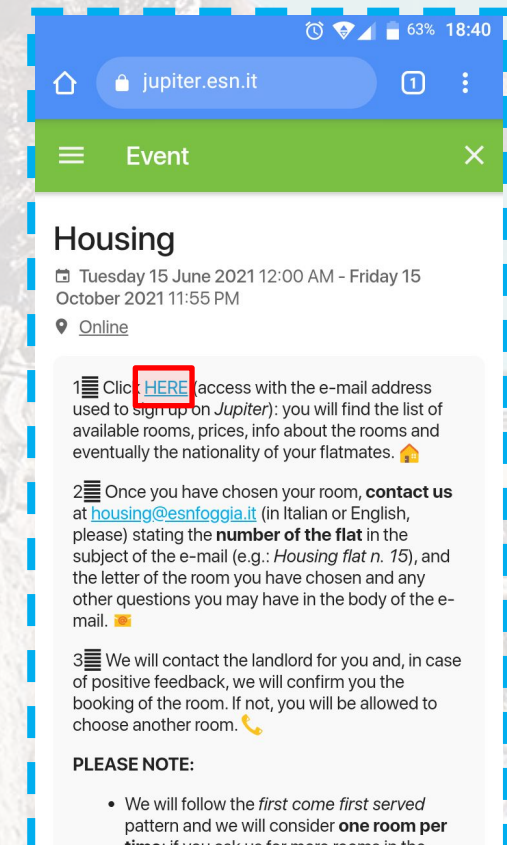
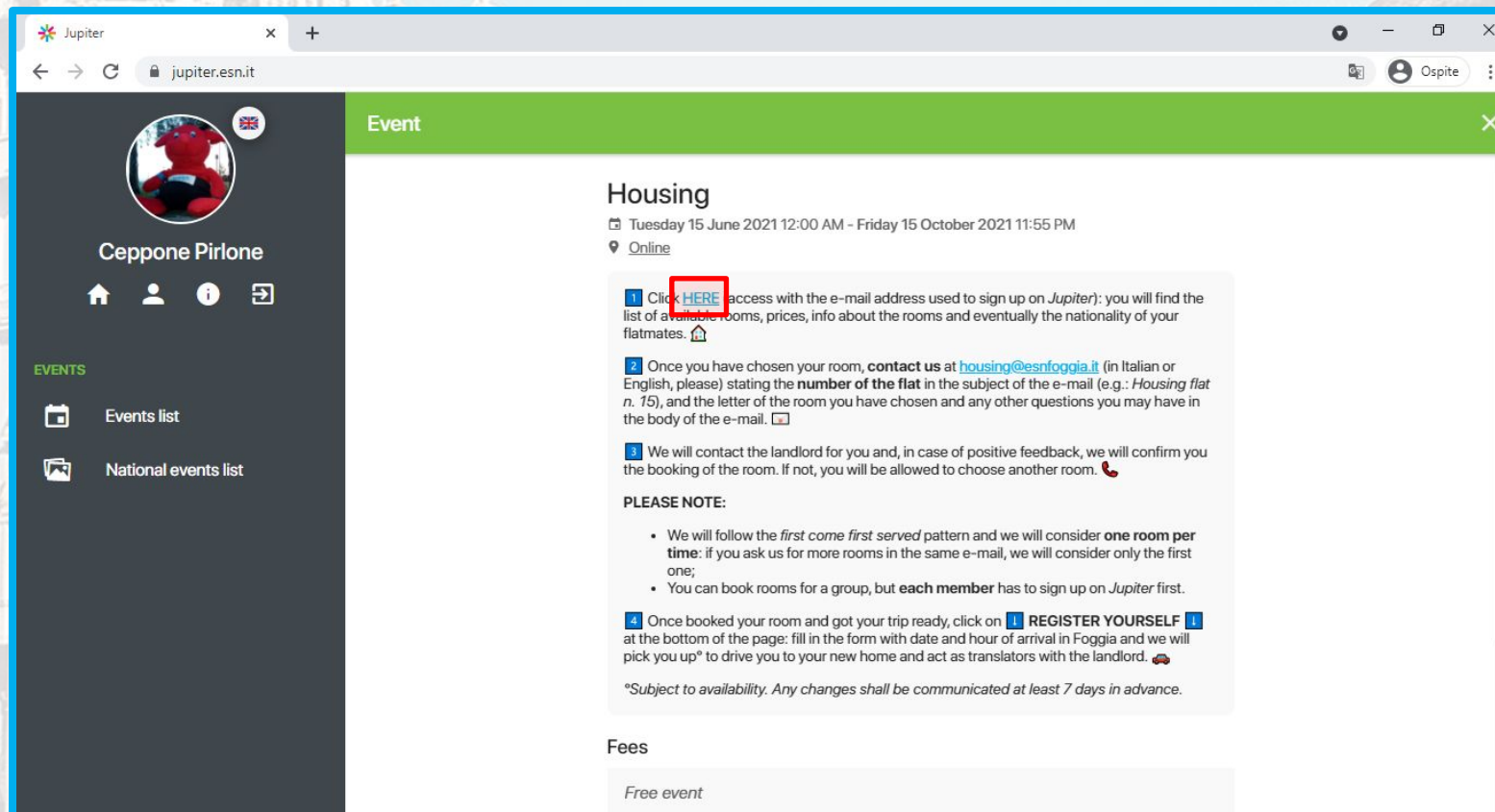
Bottom Window (jupiter.esn.it):

- Header: Events
- User: Ceppone Pirlone
- Menu: Home, Profile, Info, Settings
- EVENTS
 - Events list
 - National events list
- Next Events
 - Housing** (highlighted)
 - 15 Jun 2021 12:00 AM - 15 Oct 2021 11:55 PM
 - Online
 - ESNcard
 - 1 Sep 2021 12:00 AM - 31 Jul 2022 11:55 PM
 - Online
- Past Events
 - There are no past events


2. Mobile version: once your subscription is approved, tap on the **top-left menu** > **Events list** > *Housing 2021/2022 - Fall semester*



3. Click on the **link in description** (access with the e-mail address used to sign up on *Jupiter*): there you will find the list of available rooms, prices, info about the rooms and eventually the nationality of your flatmates



| Housing ESN Foggia | | | |
|--|--|---|--|
| | | | |
| Green letter cell | Room available | | |
| Red letter cell | Room NOT available | | |
| Red number cell | No more available rooms in this flat | | |
| Note in top-right corner | Additional info: move the cursor on the cell to read it | | |
| PHOTOS | Click on the link see the photos | | |
| | | | |
| Additional expenses | Deposit | Money you give the landlord in advance to cover for expenses in case you damage anything If you don't damage anything, it will be given back to you when you leave the flat If when you leave there are bills left to pay, the amount can be deducted from the deposit to save time You'll find the deposit required in a note in the Price/month cell | |
| | Condominium | Monthly or bimonthly bill for the expenses and cleaning of common spaces of the building | |
| | Trash | Waste disposal tax | |
| | | | |
| | All the aforementioned expenses are managed differently according to the landlord's will In some flats they may already be split by rooms, in some others they may cover the whole flat (it will be up to you to split them with your flatmates) We already know how the landlord manages the expenses (or if they are included), we will tell you in a note in the Notes cell | | |
| Once you have successfully booked your room, we will change the status from green to red | | | |
| PLEASE NOTE | As volunteers of a student organization, we ESN are just intermediaries in the housing relationship between the LANDLORD and YOU We will help you with paperwork and act as translators, but <u>we are not responsible</u> for any issue that might occur between the landlord and you <i>Thank you for your collaboration</i> | | |



ESN

Erasmus Student Network
ASE Foggia

+ ≡ Instructions ▼ Database ▼

Instructions page of the database: read it carefully

| | A | B | C | D | E | F | G | H | I | J | K | L | M | N |
|----|---------------------------|-------------------|--|--------------|-------------------------|-------------|------------------------|---|---|---|---|---|---|---|
| 1 | Housing ESN Foggia | | | | | | | | | | | | | |
| 2 | Number of flat | Address | Letter of room | Type of room | Nationality of flatmate | Price/month | Notes | | | | | | | |
| 3 | 1 | Corso Roma, 1 | - Close to Station and Bus station | | Spanish guy | 200€ | PHOTOS | | | | | | | |
| 4 | | | - Close to Law and Economy Departments | | French girl | 200€ | | | | | | | | |
| 5 | | | - 2 bathrooms | | | 350€ | | | | | | | | |
| 6 | | | - Terrace | | | 350€ | | | | | | | | |
| 7 | | | | | | | | | | | | | | |
| 8 | 2 | Viale Ofanto, 10 | A | Single | Italian girl | 180€ | PHOTOS | | | | | | | |
| 9 | | | B | Single | Polish girl | 200€ | | | | | | | | |
| 10 | | | C | Single | Polish girl | 300€ | | | | | | | | |
| 11 | | | | | | | | | | | | | | |
| 12 | 3 | Piazza Cavour, 25 | A | Single | Turkish guy | 250€ | PHOTOS | | | | | | | |
| 13 | | | B | Single | Turkish girl | 250€ | | | | | | | | |
| 14 | | | C | Single | | 275€ | | | | | | | | |
| 15 | | | D | Double | | 350€ | | | | | | | | |
| 16 | | | | | | | | | | | | | | |
| 17 | 4 | Via Napoli, 35/C | A | Single | | 200€ | PHOTOS | | | | | | | |
| 18 | | | B | Double | French girls | 300€ | | | | | | | | |
| 19 | | | C | Double | | 300€ | | | | | | | | |
| 20 | | | | | | | | | | | | | | |
| 21 | 5 | Viale Europa, 40 | A | Single | Spanish guy | 200€ | PHOTOS | | | | | | | |
| 22 | | | B | Single | French girl | 200€ | | | | | | | | |
| 23 | | | C | Double | | 350€ | | | | | | | | |
| 24 | | | D | Double | | 350€ | | | | | | | | |
| 25 | | | | | | | | | | | | | | |

Erasmus Student Network
ASE Foggia

Note in the address cell:
move the cursor on the cell to read additional info about the flat

Database Housing ESN Foggia - x +

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Database Housing ESN Foggia ☆ 📁 ☁


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| | A | B | C | D | E | F | G | H | I | J | K | L | M | N |
|----|--------------------|-------------------|----------------|--------------|-------------------------|-------------|--------|---|---|---|---|---|---|---|
| 1 | Housing ESN Foggia | | | | | | | | | | | | | |
| 2 | Number of flat | Address | Letter of room | Type of room | Nationality of flatmate | Price/month | Notes | | | | | | | |
| 3 | 1 | Corso Roma, 1 | A | Single | Spanish guy | 200€ | PHOTOS | | | | | | | |
| 4 | | | B | Single | French girl | 200€ | | | | | | | | |
| 5 | | | C | Double | | 350€ | | | | | | | | |
| 6 | | | D | Double | | 350€ | | | | | | | | |
| 7 | | | | | | | | | | | | | | |
| 8 | 2 | Viale Ofanto, 10 | A | Single | Italian girl | 180€ | PHOTOS | | | | | | | |
| 9 | | | B | Single | Polish girl | 200€ | | | | | | | | |
| 10 | | | C | Single | | | | | | | | | | |
| 11 | | | | | | | | | | | | | | |
| 12 | 3 | Piazza Cavour, 25 | A | Single | | | PHOTOS | | | | | | | |
| 13 | | | B | Single | | | | | | | | | | |
| 14 | | | C | Single | | | | | | | | | | |
| 15 | | | D | Double | | 350€ | | | | | | | | |
| 16 | | | | | | | | | | | | | | |
| 17 | 4 | Via Napoli, 35/C | A | Single | | 200€ | PHOTOS | | | | | | | |
| 18 | | | B | Double | French girls | 300€ | | | | | | | | |
| 19 | | | C | Double | | 300€ | | | | | | | | |
| 20 | | | | | | | | | | | | | | |
| 21 | 5 | Viale Europa, 40 | A | Single | Spanish guy | 200€ | PHOTOS | | | | | | | |
| 22 | | | B | Single | French girl | 200€ | | | | | | | | |
| 23 | | | C | Double | | 350€ | | | | | | | | |
| 24 | | | D | Double | | 350€ | | | | | | | | |
| 25 | | | | | | | | | | | | | | |

+ ☰ Instructions Database

 **ESN**
Erasmus Student Network
ASE Foggia

Note in the type of room cell:
move the cursor on the cell to read additional info about the room

| Housing ESN Foggia | | | | | | |
|--------------------|-------------------|----------------|--------------|-------------------------|-------------|------------------------|
| Number of flat | Address | Letter of room | Type of room | Nationality of flatmate | Price/month | Notes |
| 1 | Corso Roma, 1 | A | Single | Spanish guy | 200€ | PHOTOS |
| | | B | Single | French girl | 200€ | |
| | | C | Double | | 350€ | |
| | | D | Double | | 350€ | |
| 2 | Viale Ofanto, 10 | A | Single | Italian girl | 180€ | + 2 months deposit |
| | | B | Single | Polish girl | 200€ | |
| | | C | Single | Polish girl | 300€ | |
| 3 | Piazza Cavour, 25 | A | Single | Turkish guy | 250€ | PHOTOS |
| | | B | Single | Turkish girl | 250€ | |
| | | C | Single | | 275€ | |
| | | D | Double | | 350€ | |
| 4 | Via Napoli, 35/C | A | Single | | 200€ | PHOTOS |
| | | B | Double | French girls | 300€ | |
| | | C | Double | | 300€ | |
| 5 | Viale Europa, 40 | A | Single | Spanish guy | 200€ | PHOTOS |
| | | B | Single | French girl | 200€ | |
| | | C | Double | | 350€ | |
| | | D | Double | | 350€ | |

Note in the price/month cell:
move the cursor on the cell to read the deposit required for the room

Database Housing ESN Foggia - x +

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Database Housing ESN Foggia ☆ 📁 ☁

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| | A | B | C | D | E | F | G | H | I | J | K | L | M | N |
|----|--------------------|-------------------|----------------|--------------|-------------------------|-------------|--|---|---|---|---|---|---|---|
| 1 | Housing ESN Foggia | | | | | | | | | | | | | |
| 2 | Number of flat | Address | Letter of room | Type of room | Nationality of flatmate | Price/month | Notes | | | | | | | |
| 3 | 1 | Corso Roma, 1 | A | Single | Spanish guy | 200€ | PHOTOS Bills included: electricity, gas, water 25€/month condominium | | | | | | | |
| 4 | | | B | Single | French girl | 200€ | | | | | | | | |
| 5 | | | C | Double | | 350€ | | | | | | | | |
| 6 | | | D | Double | | 350€ | | | | | | | | |
| 7 | | | | | | | | | | | | | | |
| 8 | 2 | Viale Ofanto, 10 | A | Single | Italian girl | 180€ | | | | | | | | |
| 9 | | | B | Single | Polish girl | 200€ | | | | | | | | |
| 10 | | | C | Single | Polish girl | 300€ | | | | | | | | |
| 11 | | | | | | | | | | | | | | |
| 12 | 3 | Piazza Cavour, 25 | A | Single | Turkish guy | 250€ | | | | | | | | |
| 13 | | | B | Single | Turkish girl | 250€ | | | | | | | | |
| 14 | | | C | Single | | 275€ | | | | | | | | |
| 15 | | | D | Double | | 350€ | | | | | | | | |
| 16 | | | | | | | | | | | | | | |
| 17 | 4 | Via Napoli, 35/C | A | Single | | 200€ | PHOTOS | | | | | | | |
| 18 | | | B | Double | French girls | 300€ | | | | | | | | |
| 19 | | | C | Double | | 300€ | | | | | | | | |
| 20 | | | | | | | | | | | | | | |
| 21 | 5 | Viale Europa, 40 | A | Single | Spanish guy | 200€ | PHOTOS | | | | | | | |
| 22 | | | B | Single | French girl | 200€ | | | | | | | | |
| 23 | | | C | Double | | 350€ | | | | | | | | |
| 24 | | | D | Double | | 350€ | | | | | | | | |
| 25 | | | | | | | | | | | | | | |

Flat n. 1

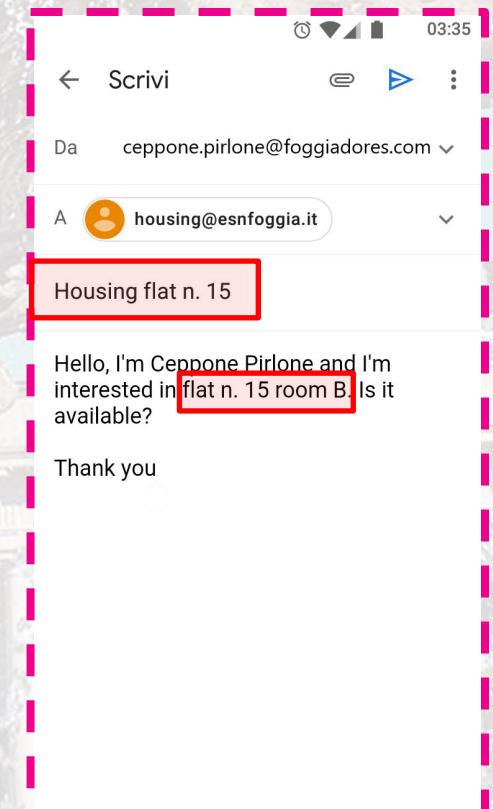
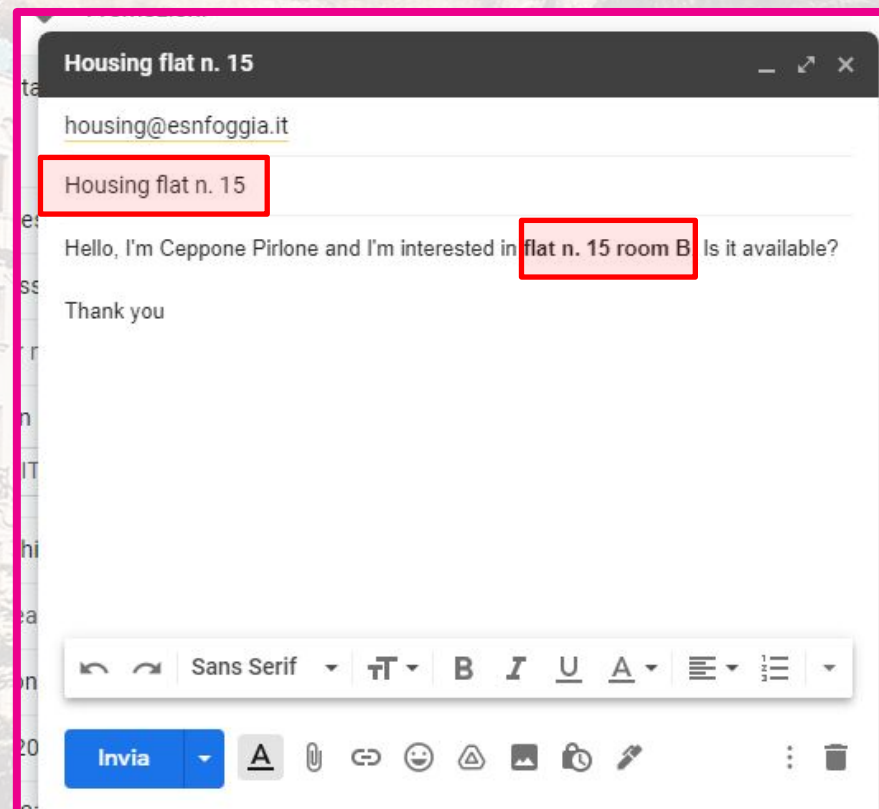
ESN Erasmus Student Network ASE Foggia

Note in notes cell: move the cursor on the cell to read info about additional expenses

Link in the notes cell: click on the window to open the folder with photos of the flat

4. Once you have chosen your room, **contact us** at housing@esnfgoggia.it (in Italian or English, please):

- State the **number of the flat** in the subject of the e-mail (e.g.: *Housing flat n. 15*)
- State the letter of the room you have chosen and any other questions you may have in the body of the e-mail



5. We will contact the landlord for you and, in case of positive feedback, we will confirm you the booking of the room (and change its status in the database from **green** to **red**). If not, you will be allowed to choose another room.

PLEASE NOTE

- We will follow the *first come first served* pattern and we will consider **one room per time**: if you ask us for more rooms in the same e-mail, we will consider only the first one
- You can book rooms for a group, but **each member** has to sign up on *Jupiter* first

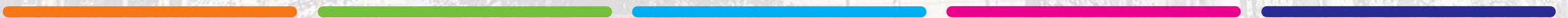
Thanks for your collaboration

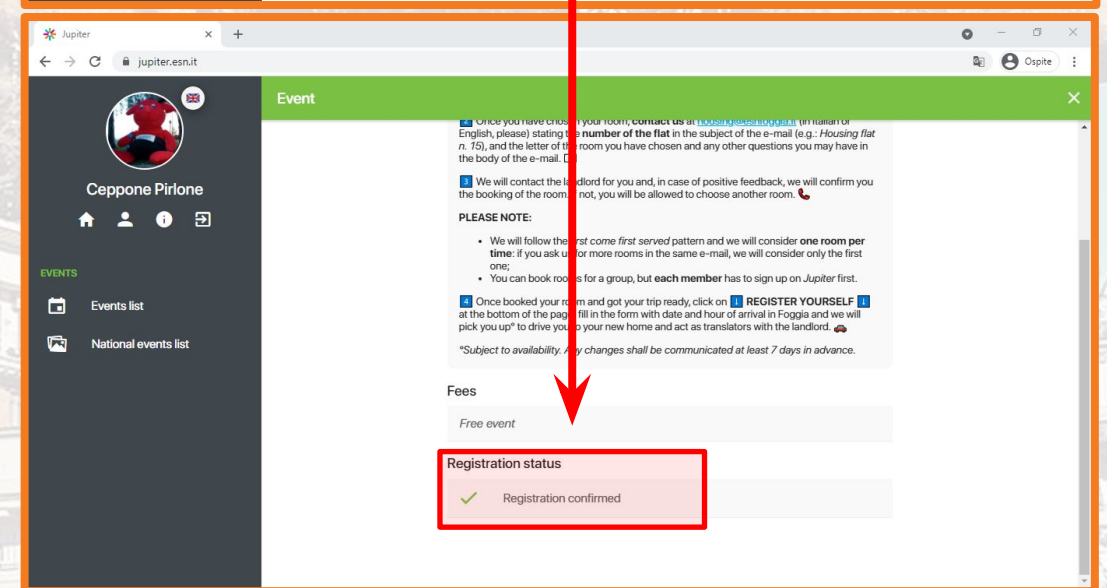
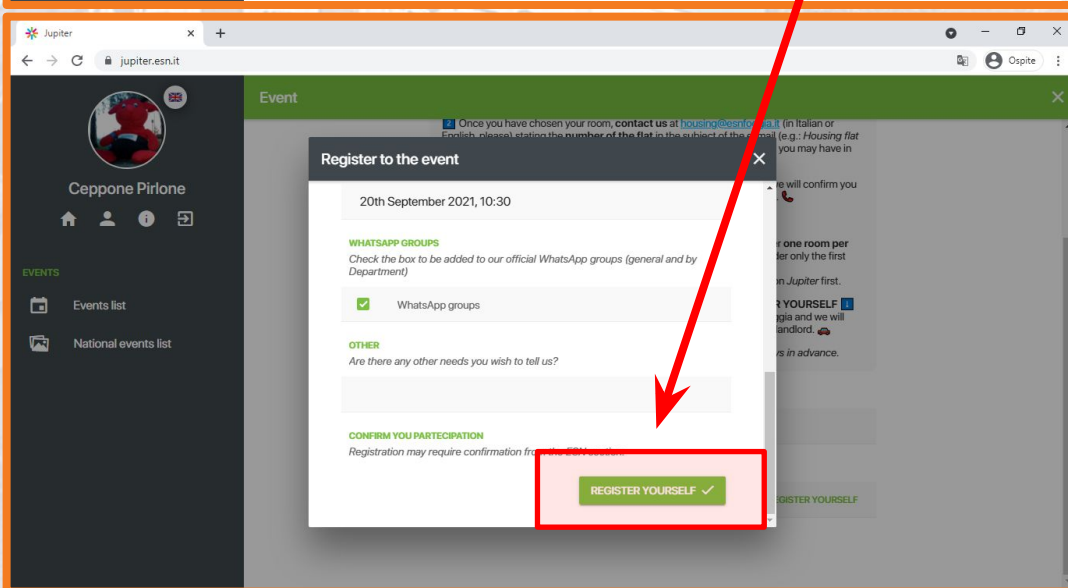
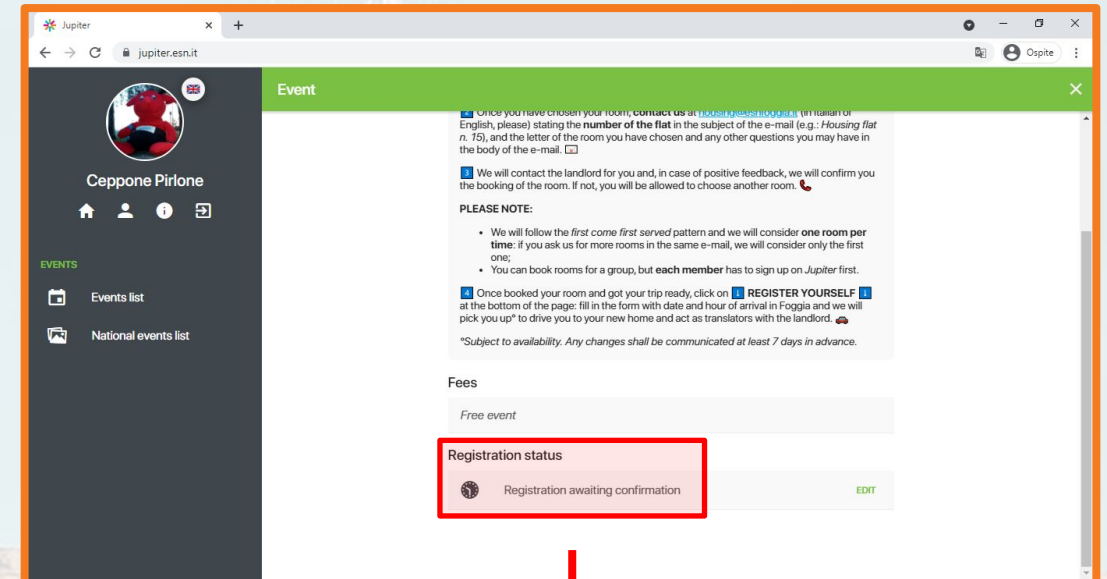
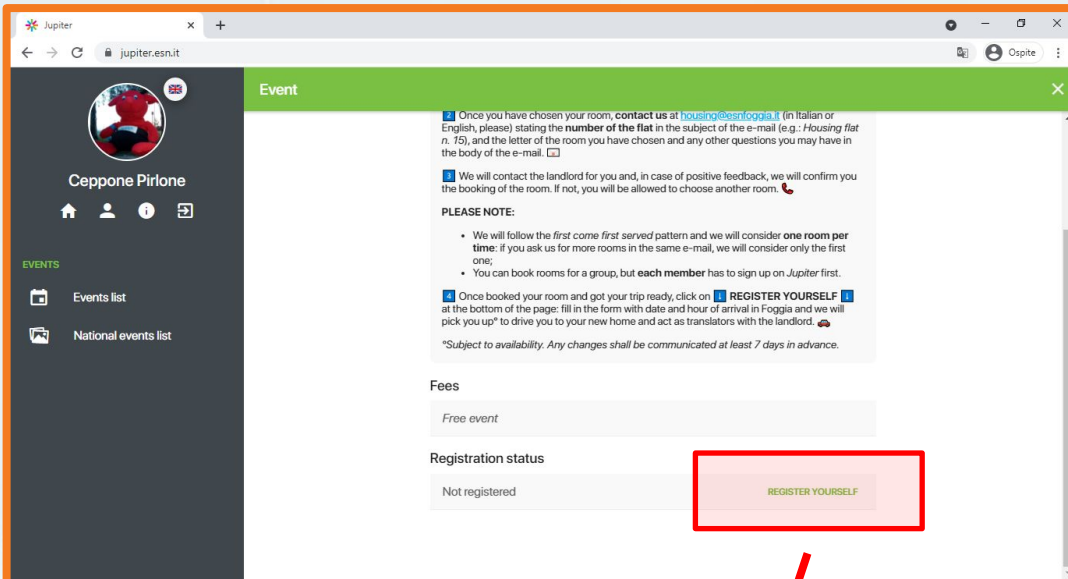


6. Once booked your room and got your trip ready:
- Go back to the event *Housing 2021/2022 - Fall semester on Jupiter* and click on **REGISTER YOURSELF** at the bottom of the page
 - Fill in the form with date and hour of arrival in Foggia
 - We will get a notification that you have filled in the form and we will confirm your registration
 - The status you see will change from *Registration awaiting confirmation* to *Registration confirmed*

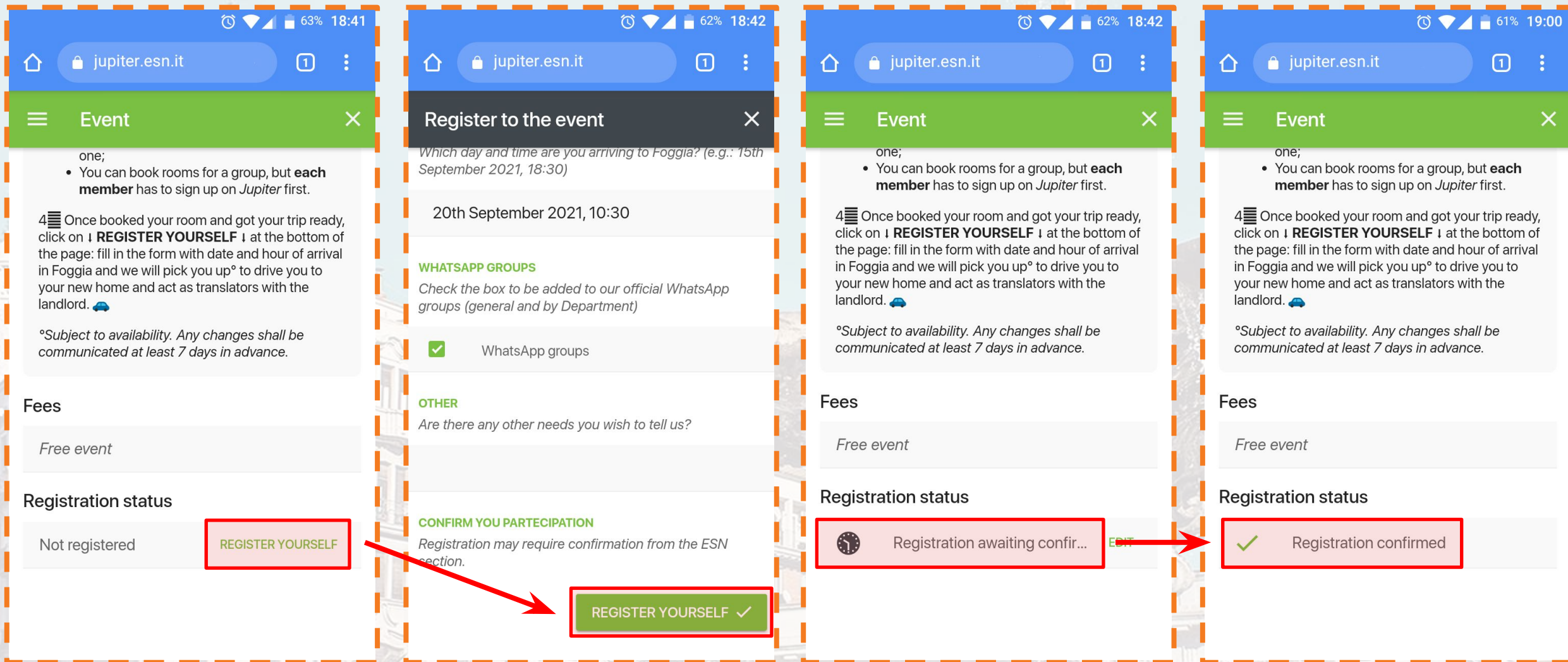
When you arrive in Foggia we will pick you up* to drive you to your new home and act as translators with the landlord.

**Subject to availability. Any change shall be communicated at least 7 days in advance*





Desktop version of the pick-up form



Mobile version of the pick-up form

PLEASE NOTE

- As volunteers of a student organization, we **ESN** are just intermediaries in the housing relationship between the LANDLORD and YOU
- We will help you with paperwork and act as translators, but **we are not responsible** for any issue that might occur between the landlord and you

For further information or questions, don't hesitate to **contact us** on the dedicated **Housing medias**. *See you soon!*



@housing esnfoggia



housing@esnfoggia.it



www.foggia.esn.it/housing





Erasmus Student Network
ASE Foggia



[ESN ASE Foggia](#)



[@esnfgoggia](#)



foggia@esn.it



www.foggia.esn.it

