Housing guide
2021/2022 - Fall semester
We ESN Foggia help the international students find a room during their mobility in Foggia

• Check our database to see the pics and read the info about the available rooms
• We will contact the landlord and pick you up* at your arrival in Foggia to drive you to your new home and help you with paperwork
• Our Housing service is for FREE and will start on 15th June 2021 for the fall semester 2021/2022
• Follow us on the dedicated Instagram page @housing_esnfoggia where we will update from time to time the available rooms

*Subject to availability
We suggest doing the following procedure from desktop

1. Sign up on our software Jupiter at this link: in this way you will be able to access our database of available rooms, and we will collect the personal data for the landlord of the house you will choose.
   • Subscriptions will be approved approximately twice daily (morning and evening)
   • You will receive a temporary password at the e-mail address given and, on first access, you will be asked to change it
   • The phone number has to be entered with the national prefix, without + nor spaces (e.g.: +39 333 111 2222 will be 393331112222)

Besides Housing, throughout the year we will use Jupiter also to hand the ESNcard, to collect subscriptions to our activities (like trips) and for the payment of fees.
**Jupiter form for desktop and mobile**

(click on the **flag** in top-right corner to switch to Italian, English or Spanish)
2. **Desktop version:** once your subscription is approved, click on **Events list** > **Housing 2021/2022 - Fall semester**
2. **Mobile version:** once your subscription is approved, tap on the **top-left menu** > **Events list** > **Housing 2021/2022 - Fall semester**
3. Click on the link in description (access with the e-mail address used to sign up on Jupiter): there you will find the list of available rooms, prices, info about the rooms and eventually the nationality of your flatmates.
# Housing ESN Foggia

## Green letter cells
- Room available
- Room NOT available
- No more available rooms in this flat

## Red letter cell
- Additional info: move the cursor on the cell to read it
- Click on the link to see the photos

## Red number cell

### Photos
- Deposit
- condominium
- trash
- disposal tax

### Additional expenses
- Money you give the landlord in advance to cover future expenses (e.g., damage to the house)
- If you don't damage anything, it will be given back to you when you leave the flat
- If you leave there are bills left to pay, the amount can be deducted from the deposit to save time

### PLEASE NOTE
- Once you have successfully booked your room, we will change the status from green to red
- As volunteers of a student organization, we ESN are just intermediaries in the housing relationship between the LANDLORD and YOU.
- We will help you with paperwork and act as translators, but we are not responsible for any issues that might occur between the landlord and you.
- Thank you for your collaboration.
<table>
<thead>
<tr>
<th>Number of flat</th>
<th>Address</th>
<th>Letter of room</th>
<th>Type of room</th>
<th>Nationality of flatmate</th>
<th>Price/month</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Corso Roma, 1</td>
<td>A</td>
<td>Single</td>
<td>Spanish guy</td>
<td>200€</td>
<td>PHOTOS</td>
</tr>
<tr>
<td>1</td>
<td></td>
<td>B</td>
<td>Single</td>
<td>French girl</td>
<td>200€</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td></td>
<td>C</td>
<td>Double</td>
<td></td>
<td>350€</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Viale Vittorio, 10</td>
<td>A</td>
<td>Single</td>
<td>Italian girl</td>
<td>150€</td>
<td>PHOTOS</td>
</tr>
<tr>
<td>2</td>
<td></td>
<td>B</td>
<td>Single</td>
<td>Polish girl</td>
<td>200€</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td>C</td>
<td>Double</td>
<td></td>
<td>350€</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Piazza Cavour, 25</td>
<td>A</td>
<td>Single</td>
<td>Turkish guy</td>
<td>200€</td>
<td>PHOTOS</td>
</tr>
<tr>
<td>3</td>
<td></td>
<td>B</td>
<td>Single</td>
<td>Turkish girl</td>
<td>250€</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td>C</td>
<td>Single</td>
<td></td>
<td>270€</td>
<td>PHOTOS</td>
</tr>
<tr>
<td>4</td>
<td>Via Napoli, 36/C</td>
<td>A</td>
<td>Single</td>
<td>French girl</td>
<td>200€</td>
<td>PHOTOS</td>
</tr>
<tr>
<td>4</td>
<td></td>
<td>B</td>
<td>Double</td>
<td></td>
<td>300€</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Viale Europa, 40</td>
<td>A</td>
<td>Single</td>
<td>Spanish guy</td>
<td>200€</td>
<td>PHOTOS</td>
</tr>
<tr>
<td>5</td>
<td></td>
<td>B</td>
<td>Single</td>
<td>French girl</td>
<td>200€</td>
<td></td>
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<td></td>
<td>C</td>
<td>Double</td>
<td></td>
<td>350€</td>
<td></td>
</tr>
</tbody>
</table>

**Green letter cell:** room available

**Database page**

**Red letter cell:** room NOT available

**Red number cell:** no more available rooms in this flat
**Note** in the address cell:
move the cursor on the cell to read additional info about the flat
**Note** in the type of room cell: move the cursor on the cell to read additional info about the room.
**Note** in the price/month cell:
move the cursor on the cell to read the deposit required for the room
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<td></td>
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<td>200€</td>
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<td></td>
<td></td>
<td>Double</td>
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<td>350€</td>
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<td>2</td>
<td>Viale Olinto, 10</td>
<td>A</td>
<td>Single</td>
<td>Italian girl</td>
<td>150€</td>
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Note: in notes cell, move the cursor on the cell to read info about additional expenses

Link: in the notes cell: click on the window to open the folder with photos of the flat.
4. Once you have chosen your room, **contact us** at housing@esnfoggia.it (in Italian or English, please):

- State the **number of the flat** in the **subject** of the e-mail (e.g.: *Housing flat n. 15*)
- State the letter of the room you have chosen and any other questions you may have in the **body** of the e-mail
5. We will contact the landlord for you and, in case of positive feedback, we will confirm you the booking of the room (and change its status in the database from green to red). If not, you will be allowed to choose another room.

PLEASE NOTE

• We will follow the first come first served pattern and we will consider one room per time: if you ask us for more rooms in the same e-mail, we will consider only the first one

• You can book rooms for a group, but each member has to sign up on Jupiter first

Thanks for your collaboration
6. Once booked your room and got your trip ready:
   • Go back to the event Housing 2021/2022 - Fall semester on Jupiter and click on **REGISTER YOURSELF** at the bottom of the page
   • Fill in the form with date and hour of arrival in Foggia
   • We will get a notification that you have filled in the form and we will confirm your registration
   • The status you see will change from *Registration awaiting confirmation* to *Registration confirmed*

When you arrive in Foggia we will pick you up* to drive you to your new home and act as translators with the landlord.

*Subject to availability. Any change shall be communicated at least 7 days in advance*
Desktop version of the pick-up form
Once booked your room and got your trip ready, click on **REGISTER YOURSELF** at the bottom of the page: fill in the form with date and hour of arrival in Foggia and we will pick you up* to drive you to your new home and act as translators with the landlord.

*Subject to availability. Any changes shall be communicated at least 7 days in advance.

**Fees**

Free event

**Registration status**

Not registered

**CONFIRM YOU PARTECIPATION**

Registration may require confirmation from the ESN section.

REGISTRATION AWAITING CONFIRMED

REGISTRATION CONFIRMED
PLEASE NOTE

• As volunteers of a student organization, we ESN are just intermediaries in the housing relationship between the LANDLORD and YOU

• We will help you with paperwork and act as translators, but we are not responsible for any issue that might occur between the landlord and you

For further information or questions, don’t hesitate to contact us on the dedicated Housing medias. See you soon!

@housing_esnfoggia

housing@esnfoggia.it

www.foggia.esn.it/housing